



State of New Hampshire

DEPARTMENT OF HEALTH AND HUMAN SERVICES

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JEFFREY A. MEYERS
COMMISSIONER

May 24, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

***Re: Updated Staffing Plan for New Hampshire Hospital
Week of March 22, 2017***

Dear Governor Sununu and Executive Councilors:

Enclosed is an updated staffing plan for the clinical staff at New Hampshire Hospital that is provided by Dartmouth Hitchcock Medical Center (DHMC).

Please note that the format has been changed so that the staffing information appears as it does in the contract. Previous iterations had merged groups and changed the order. Also, a weekly variance column has been added. This is the "*Scheduled Week of May 22*" to "Contract FTE Requirements" variance.

You will see that there remains a staffing deficiency in several categories of services. Dartmouth-Hitchcock has until the end of this month to come into compliance with all staffing requirements before the assessment of any liquidated damages. Discussions with Dartmouth-Hitchcock officials remain ongoing. Don Shumway and I will be prepared to provide an update on the operation and staffing of services at the next meeting of the Governor and Executive Council.

This letter and the enclosed staffing report will be posted to the Department's website. Please let me know if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jeffrey Meyers".

Jeffrey A. Meyers
Commissioner

Enclosure

DARTMOUTH-HITCHCOCK WEEKLY STAFFING REPORT
May 22, 2017

Position	Contract FTE Requirements	As Completed Week of May 15	Scheduled Week of May 22	Contract FTE Variance
A. Chief Medical Officer	1.0	1.0	1.0	0.0
B. Associate Medical Director	1.0	1.0	1.0	0.0
C. General Psychiatrists	11.0	11.0	10.6	(0.4)
D. Psychiatric APRNs	6.0	5.8	5.8 ¹	(0.2)
E. Child & Adolescent Psychiatrists	4.0 ²	4.0	3.0	(1.0)
F. Geropsychiatrist	1.0	0	0	(1.0)
G. Director of Neuropsychology Laboratory	0.5	3.7 ³	0.5	0.0
H. Neuropsychologist	1.0		0.2	(0.8)
I. Neuropsychologist Trainees	3.0		3.0	0.0
J. General Medical Director	1.0	1.0	1.0	0.0
K. General Medical Physician	1.0	1.0	1.0	0.0
L. Forensic Psychologist	1.0 ⁴	N/A	N/A	0.0
M. PGY IV Residents	1.0 ⁵	2.5 ⁶	0	(1.0)
N. PGY II Residents	1.5		1.0	(0.5)
O. Child/Adolescent Fellow	1.0		0.8	(0.2)
P. Geropsychiatry Fellow	0.5		0.5	(0.5)
Q. Public Sector Psychiatry Fellow	1.0 ⁷	N/A	N/A	0.0
R. Research Manager	1.0	1.0	1.0	0.0

¹ Providing clinic at West Central CMHC generating the (0.2) variance. To be reviewed.

² Child Psychiatrist has been hired. A gap of 5 weeks will be filled through caseload expansion. Ability to serve adolescents will not be affected.

³ Will be broken out in future reports.

⁴ Forensic Psychologist begins FY 2018 per contract

⁵ Residents and Fellows serve based on academic year, DH's ability to recruit placement depends on the individual's selection.

⁶ Will be broken out in future reports.

⁷ Public Sector Psychiatry Fellow begins FY 2018 per contract